

Job Name \_\_\_\_\_ Job # \_\_\_\_\_ Date 8/1/19



### **Toolbox Talk: Auditing Ourselves**

First, let's consider the definition of audit. Audit: A systematic or methodical review; to examine with intent to verify.

Audits can apply to your job. From a safety standpoint there is only one way to do a job — the safe way. Safety needs to be the first consideration in everything we do. It is possible that we may not always be doing this, so our continuing efforts to review or think about our jobs are auditing.

If we take the time to at least mentally think out the steps that we go through to perform a task, we can audit it to ensure we are safe.

#### **Look at these things prior to starting a task:**

- PPE, do we have the correct eye protection? The correct gloves? Protective footwear?
- Do we need any special PPE such as a chemical apron or a harness?
- Is our PPE in good condition?
- Do we have the correct tools and are they in good shape?
- Do we know how to operate the tools or equipment?
- Do we know how to accomplish the task safely? Think of your back! Wear your PPE!!

Safety does not come naturally--it requires you to constantly ask questions and educate yourself.

Ensure you do a quick audit, prior to accomplishing a task. A more thorough one should be done if we're doing something for the first time or for the first time in a long time.

**Your attitude and your behavior will ultimately determine how safe you are.**

Please be sure to sign your name to the training certification form.

